# Management Of Change Training UAE

## Service Objectives

- Trigger MOC correctly and distinguish it from normal work control.
- Define change scope, interfaces, and assumptions to avoid scope creep.
- Apply proportionate risk assessment (checklists, What-If/HAZOP-lite, JSA) and ALARP decisions.
- Plan and execute verification steps including PSSR, tests, commissioning, and handover.
- Update documentation (P&IDs, procedures, permits, competency records) and manage temporary changes.
- Close the loop with lessons learned, KPIs, and audit-ready trails for regulators and clients.

> Aligned to UAE expectations (OSHAD SF 3.0, Dubai Municipality EHS guidance, UAE Civil Defence). Delivered on-site or virtually, with industry-specific scenarios (oil and gas, petrochemical, utilities, heavy manufacturing, construction, logistics, power).

## Who This Service Is For

For organisations that approve, plan, execute, or verify modifications across projects and operations in the UAE's regulated industrial environment.

- HSE managers, process safety specialists, and PSM coordinators.
- Operations, maintenance, and production supervisors handling daily change control.
- Engineering, project, and turnaround planners implementing modifications.
- Quality and compliance officers ensuring traceability and action closure.
- Contractor representatives adhering to client MOC procedures.
- Plant managers and site leadership signing off high-risk or major changes.

## Duration & Process Overview

- Formats: 1-day awareness; 2-day practitioner; 3-day advanced workshop with live PSSR simulation.
- Delivery: on-site across the UAE, virtual, or hybrid for multi-site teams.
- Cohort size: typically 8–16 delegates for strong interaction and assessment.
- Scheduling: weekdays, weekends, or split half-days to minimise downtime; tailored to your procedures and software workflow.

## Methodology

Practical, scenario-based modules adapted to UAE operations. Uses your site P&IDs, layouts, and procedures where available. Delegates receive templates for MOC forms, screening checklists, approval matrices, and PSSR checklists.

| Phase | Objective / What It Covers | Typical Duration / Deliverable |
|---|---|---|
| 1. MOC Fundamentals | Definitions, triggers; temporary vs permanent; links with PTW and PSSR. | 1.5 hours; trigger identification exercise. |
| 2. Scoping & Screening | Boundaries; affected systems; initial risk screen; escalation criteria. | 2 hours; scope map and stakeholder analysis. |
| 3. Risk Assessment | Checklists, What-If, HAZOP-lite; JSA integration; ALARP decisions. | 3 hours; team What-If on piping reroute. |
| 4. Controls & Approvals | Control selection; interim safeguards; approval matrices; sign-off. | 1.5 hours; control plan and approval route. |
| 5. Execution & PSSR | Readiness checks; testing; commissioning; documentation updates. | 2 hours; PSSR checklist and mock walkthrough. |
| 6. Temporary Changes | Time limits; monitoring; extensions; reversion to normal. | 1 hour; expiry control case exercise. |
| 7. Governance & KPIs | MOC dashboarding; audits; lessons learned; ISO 45001 integration. | 1 hour; KPI set design and MOC audit sample. |

## Industry-Specific Pathways (Optional Add-Ons)

- Oil & Gas: SIMOPS, permit-to-work integration, temporary bypasses, PSSR under time pressure.
- Petrochemical: alarm and control narrative changes, recipe/catalyst changes, documentation traceability.
- LNG Facilities: BOG handling, ESD logic, cryogenic systems, port authority and marine stakeholder approvals.